

CITY OF QUINCY, ILLINOIS
TRAVELING EXOTIC ANIMAL EXHIBITS,
CIRCUSES AND PETTING ZOOS
PERMIT APPLICATION

PERMIT REQUIREMENTS

1. No person, corporation or other business entity shall operate a traveling exhibit of unusual or exotic animals, circuses or petting zoos without a permit issued by the Chief of Police.
2. Each permit application shall be submitted to the Chief of Police. The applicant must also comply with all regulations set forth by the USDA and/or IDA. Any false statements made by an applicant in a permit application will render such application null and void, and subject applicant to such penalties as may be provided by law.
3. All permit applications must be submitted in completed form at least six (6) weeks prior to the scheduled event to the Chief of Police and shall include a permit fee of \$500.00 or \$50.00 for a Live Animal Static Display.
(The permit application process is independent of the Application for License process.)
4. If the applicant is a corporation, partnership or other legal entity, the applicant shall designate an active officer, partner, member or other person acting on its behalf as agent to represent the organization and such agent must also provide the same information. The applicant, permittee or designee must notify the Chief of Police in writing of any change of address or name fourteen (14) days prior to change.
5. Permittee shall immediately notify the Chief of Police or his designee of any escape of a restricted animal, and shall be responsible for all costs associated with the escape and recapture of an escaped animal. The City and its agents, officers and employees shall not be liable to the owners for any restricted animal that escapes, or is injured or destroyed during recapture, or to any other person for any damage or injury caused by a restricted animal held under a permit issued pursuant to this article.
6. An on-site inspection will be conducted by the Quincy Police Department upon approval of the permit. The inspection will take place prior to the scheduled event(s).

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PERMIT APPLICATION**

Name of applicant (Print): _____

Home address of applicant: _____

Name of Circus/Static Display: _____

Home address of Circus/Static Display: _____

Phone number: _____

E-Mail address (OPTIONAL): _____

Corporation name (if applicable): _____

Dates of arrival and departure: _____

COPIES OF THE FOLLOWING DOCUMENTATION MUST ACCOMPANY THE APPLICATION:

- ☐ Copy of current animal inventory, including the common and scientific name, sex, age and source of each animal, any permanent identification on the animal and identification of animals that have injured and/or killed a human being. The permittee must notify the Chief of Police within twenty-four (24) hours of the addition, removal or death of a restricted animal listed on the inventory. Any animal identified as having injured and/or killed a human being shall be considered dangerous and therefore, prohibited from any contact with members of the public.
- ☐ Copy of the current USDA permits approving the possession of species listed on the animal inventory.
- ☐ A written plan for the quick and safe recapture of the animal(s) or, if recapture is impossible, for the destruction of any animal held under the permit.
- ☐ An itinerary of performances scheduled thirty (30) days prior to and thirty (30) days after the performance in the City of Quincy.
- ☐ The permittee shall provide a certificate of liability insurance naming the City of Quincy and the host agency as additional insureds in a minimum amount of \$1,000,000.
- ☐ Current health certificates for all animals and latest reports of USDA inspections, including lists of infractions and violations shall be available for review by the Chief of Police.

Signature _____ Date: _____

BELOW IS FOR OFFICE USE ONLY

Approved _____ Denied _____ Date _____

Chief of Police _____ Date _____

Remarks _____
